

BUCKEYE LOCAL BOARD OF EDUCATION

Regular Board Meeting
Tuesday, December 18, 2018
6:30 p.m.
Wallace H. Braden Middle School

“BUCKEYE – WE EDUCATE FOR SUCCESS.”

VISION STATEMENT

The Buckeye Local School District unifies individuals, communities and resources to create a **WORLD CLASS LEARNING COMMUNITY** that gives **ALL** students the opportunity to be successful in **THEIR** future.

GOALS

The Buckeye Local Board of Education has established the following goals:

1. The board of education will achieve excellence in learner-focused governance.
2. The board of education will conduct efficient and effective meetings.
3. The board of education will increase community and staff trust and satisfaction.

This meeting is a meeting of the board of education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Please complete a public participation form and submit it to the board president prior to the start of the meeting.

Board Policy # 0165.1, Item B

Buckeye Local Board of Education

Mary Wisnyai – President
David Tredente – Vice President
Gregory Kocjancic
Shannon Pike
Tina Stasiewski

Mr. Patrick Colucci
Superintendent

Mrs. Jamie Davis
Treasurer

BUCKEYE LOCAL BOARD OF EDUCATION

REGULAR BOARD MEETING

Tuesday, December 18, 2018

1. Opening Items

A. Call to Order

B. Roll Call of Members

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

C. Meditation

D. Pledge of Allegiance

E. Communications/Special Reports

- 1) Kingsville Public Library – Partnership Update – Pam Pierce-Ruhland
- 2) Administrative Update – Business Office – Frank Howell
- 3) Students of the Month presentation by Trevor Sprague, CEO of the YMCA
 - A. Edgewood High School – Dora Campos (12th grade)
 - B. Braden Middle School – James Goodman (6th grade)
 - C. Kingsville Elementary – Emma Artman (3rd grade)
 - D. Ridgeview Elementary - Adversity Campbell (2nd grade)

F. Public Participation Relative to Agenda Items (Bylaw 0169.1)

Please complete a public participation form and submit it to the board president prior to the start of the meeting. We welcome your comments and/or questions during this time. Statements shall be limited to three (3) minutes. Please keep comments brief and to the point. Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.

G. Correspondence

N/A

2. Treasurer's Report

Reports and Recommendations

It is the recommendation of the Treasurer that the BOE approve the following items as presented in 2A – 2G:

- A. Approve the November BOE meeting minutes as presented to the board on December 7, 2018.
- B. Approve bills paid in November and the financial reports as presented to the board on December 7, 2018.
- C. Establish Organizational and Regular Meeting date for January 15, 2019 at 6:00 PM.
- D. Equipment Disposal
Approve the list of equipment for disposal as presented in **Exhibit A**.
- E. EDGE Software License Renewal
Approve an agreement with EDGE for the renewal of our license for Ultimate EDGE financial print software effective January 1, 2019 to December 31, 2019 as shown in **Exhibit B**.
- F. Levy Resolution
Approve the Resolution to levy an additional tax in excess of the Ten-Mill Limitation for the May ballot put on by the Ashtabula County Educational Service Center (ACESC) for the purpose of current expenses for the provision of special education and related services within the territory of the Ashtabula County School Financing District (ACSFD), as presented in **Exhibit C**.

___Kocjancic ___Pike ___Stasiewski ___Tredente ___Wisnyai

- G. Appoint a President Pro Tempore for the Organizational Meeting to be held January 15, 2019.

___Kocjancic ___Pike ___Stasiewski ___Tredente ___Wisnyai

3. Superintendent's Report

Reports and Recommendations

It is the recommendation of the Superintendent that the BOE approve the following items in 3A – 3B:

A. Board Policy – 1st Reading

As sent to the Board of Education on December 14, 2018, please review the following amended policy for board adoption:

- Po6320 and po6470 – add the statement:
The Board of Education authorizes the Treasurer to pay invoices in an amount not to exceed ten percent (10%) of the aggregate amount of the purchase order.

B. Accept Gifts

- 1) Accept a monetary donation from *Country Club Rehabilitation Campus – Ashtabula* in the amount of \$322.00 for the *Pay It Forward* account to assist in paying for meals for students in need.

____Kocjancic ____Pike ____Stasiewski ____Tredente ____Wisnyai

4. Personnel

It is the recommendation of the Superintendent that the Board approve the following Personnel items as presented in 4A – 4J:

Certified Staff:

A. Certified - Appointments

- 1) Stephanie Hutchinson, Home Instruction Tutor, Edgewood High School, 5 hours/week as needed, \$23.56 per hour, effective 1/21/2019.
- 2) Jon Butchko, Home Instruction Tutor (second assignment), Edgewood High School, 5 hours/week as needed, \$23.56 per hour, effective 12/3/2018.

B. Certified – Teachers Limited Contract*

- 1) Kathleen Carter, temporary change in assignment from Braden Middle School Intervention Specialist to Braden Middle School social studies teacher, paid at a daily rate of \$214.69, as needed.
- 2) Amanda Adam, from substitute math teacher at Edgewood High School to temporary math teacher at Edgewood High School, effective December 11, 2018, paid at a daily rate of \$181.94, as needed.

**This contract can be non-renewed when services are no longer needed, and without compliance with O.R.C. 3319.11 and 3319.111.*

C. Certified – Request for Family Medical Leave Absence (FMLA)

- 1) Lori Dunn, teacher at Braden Middle School, effective November 19, 2018, for not more than 12 work weeks in a 12-month period.
- 2) Lindsay Bertolasio, teacher at Ridgeview, effective January 28, 2019, for not more than 12 work weeks in a 12-month period.

D. Certified – Unpaid Leave Days

Lori Dunn, teacher at Braden Middle School, effective December 6, 2018 through March 29, 2019.

E. Certified – Retirements

- 1) Lisa Brown, teacher at Edgewood High School, effective May 31, 2019. Ms. Brown has served the district for 28 years.
- 2) Joseph Prugar, teacher at Edgewood High School, effective May 31, 2019. Mr. Prugar has served the district for 25 years.

F. Certified Staff Appointments - Extracurricular and Special Fee Assignments – Extracurricular and special fee assignments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Sierra Decola	Marching Band Aide	0	8/22/2018	\$2,356.13
Connie Sommers	Musical Drama (Pit Band)	-	1/2/2019	\$ 336.59
Mary Cornely	Asst. Girls Track (V)	7+	3/4/2019	\$3,029.31

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Steve Hill	Asst. Girls Track (7/8)	7+	3/4/2019	\$3,029.31
Chris Juncker	Asst. Boys Track (V)	7+	3/4/2019	\$3,029.31
John Crooks	Asst. Boys Track (7/8)	7+	3/4/2019	\$3,029.31

G. Certified / Licensed Non-Employees - Extracurricular and Special Fee Assignments:

SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED / LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, the board has deemed the following certified/licensed non-employee(s) as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Gary Young	Asst. Softball (JV)	7+	2/18/2019	\$3,029.31

H. Non-Certified / Non- Licensed Appointments - Extracurricular and Special Fee Assignments

SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED / NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Stephanie Simmons	Asst. Girls Track (V)	7+	3/4/2019	\$3,029.31
Janet Cunningham	Asst. Boys Track (V)	1	3/4/2019	\$2,356.13

Volunteer

Chris McNeil, Softball (V), 1 year of experience.

Classified Staff:

I. Classified – Change in Assignment

Bradley Vincenzo, from SMEA Braden Middle School to SMEA at Ridgeview Elementary, 2 hours/day, \$14.85/hour, effective December 3, 2018.

J. Classified – Recall from layoff

Pamela Lemmo, SMEA at Braden Middle School, 2-year limited contract, 2 hours/day, Step 1 of 5, \$14.36/hour, effective December 3, 2018.

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

___Kocjancic ___Pike ___ Stasiewski ___Tredente ___Wisnyai

5. Visitor Participation Relative to New Items (non-agenda items)

Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.

6. Other Business – FYI

8. Adjournment

___Kocjancic ___Pike ___ Stasiewski ___Tredente ___Wisnyai

LIST OF EQUIPMENT FOR DISPOSAL 2018

Item Number	Location	Quantity	Description
12306	Braden	1	Disposed Obsolete 12" Television Pro Vide
12308	Braden	1	Disposed Obsolete 12" Television Pro Vide
1551	Braden	1	Printer Hewlett Packard DJ3650
3396	Bus Garage	1	Tractor 2 Front Mower
108670	Bus Garage	1	2006 Dodge Caravan
108692	Bus Garage	1	Tractor Deisel
108706	Bus Garage	1	2000 Bus/School #15
108708	Bus Garage	1	2002 Bus/School #8
108969	Bus Garage	1	2001 Bus/School #23
108975	Bus Garage	1	2003 Dodge Ram
108977	Bus Garage	1	2004 Bus/School #7
208285	Bus Garage	1	PO#40210 2015 Freightliner
005BLDG	North Kingsville	1	North Kingsville Elementary
104464	North Kingsville	1	005CNF Fixed Equipment - Obsolete
104474	North Kingsville	3	0052LB Fixed Equipment - Obsolete
104475	North Kingsville	3	0052LB Fixed Equipment - Obsolete
104476	North Kingsville	4	0052LB Fixed Equipment - Obsolete
104477	North Kingsville	1	0052LB Fixed Equipment - Obsolete
104478	North Kingsville	1	0052LB Fixed Equipment - Obsolete
104504	North Kingsville	2	56 Fixed Equipment - Obsolete
104505	North Kingsville	1	56 Fixed Equipment - Obsolete
104506	North Kingsville	2	56 Fixed Equipment - Obsolete
104507	North Kingsville	1	56 Fixed Equipment - Obsolete
104508	North Kingsville	4	56 Fixed Equipment - Obsolete
104932	North Kingsville	1	005ART Fixed Equipment - Obsolete
104933	North Kingsville	1	005ART Fixed Equipment - Obsolete
104934	North Kingsville	1	005ART Fixed Equipment - Obsolete
104540	North Kingsville	1	005BKA Fixed Equipment - Obsolete

104541	North Kingsville	1	005BKA	Fixed Equipment - Obsolete
104530	North Kingsville	1	005BKB	Fixed Equipment - Obsolete
1373	North Kingsville	1	005CAF	Fixed Equipment - Obsolete
2171	North Kingsville	1	005CAF	Fixed Equipment - Obsolete
104948	North Kingsville	1	005CAF	Fixed Equipment - Obsolete
104949	North Kingsville	2	005CAF	Fixed Equipment - Obsolete
104950	North Kingsville	1	005CAF	Fixed Equipment - Obsolete
104894	North Kingsville	1	005CUS	Fixed Equipment - Obsolete
104895	North Kingsville	1	005CUS	Fixed Equipment - Obsolete
104667	North Kingsville	1	005GY	Fixed Equipment - Obsolete
104668	North Kingsville	1	005GY	Fixed Equipment - Obsolete
104669	North Kingsville	1	005GY	Fixed Equipment - Obsolete
104670	North Kingsville	1	005GY	Fixed Equipment - Obsolete
104671	North Kingsville	1	005GY	Fixed Equipment - Obsolete
104964	North Kingsville	2	00511K	Fixed Equipment - Obsolete
104965	North Kingsville	6	00511K	Fixed Equipment - Obsolete
104966	North Kingsville	1	00511K	Fixed Equipment - Obsolete
104969	North Kingsville	1	00511K	Fixed Equipment - Obsolete
104907	North Kingsville	1	005KTC	Fixed Equipment - Obsolete
12899	North Kingsville	1	005KTC	Fixed Equipment - Obsolete
12900	North Kingsville	1	005KTC	Fixed Equipment - Obsolete
12901	North Kingsville	1	005KTC	Fixed Equipment - Obsolete
12902	North Kingsville	1	005KTC	Fixed Equipment - Obsolete
104777	North Kingsville	1	005OFF	Fixed Equipment - Obsolete
104778	North Kingsville	1	005OFF	Fixed Equipment - Obsolete
104796	North Kingsville	1	005PRI	Fixed Equipment - Obsolete
104726	North Kingsville	2	51	Fixed Equipment - Obsolete
104727	North Kingsville	1	51	Fixed Equipment - Obsolete
104728	North Kingsville	2	51	Fixed Equipment - Obsolete
104729	North Kingsville	2	51	Fixed Equipment - Obsolete
104730	North Kingsville	2	51	Fixed Equipment - Obsolete
104989	North Kingsville	6	513	Fixed Equipment - Obsolete
104991	North Kingsville	1	513	Fixed Equipment - Obsolete
104994	North Kingsville	1	513	Fixed Equipment - Obsolete

104995	North Kingsville	1	513	Fixed Equipment - Obsolete
105016	North Kingsville	1	515	Fixed Equipment - Obsolete
105017	North Kingsville	1	515	Fixed Equipment - Obsolete
105021	North Kingsville	1	515	Fixed Equipment - Obsolete
105022	North Kingsville	1	515	Fixed Equipment - Obsolete
105023	North Kingsville	1	515	Fixed Equipment - Obsolete
104809	North Kingsville	2	517	Fixed Equipment - Obsolete
104810	North Kingsville	1	517	Fixed Equipment - Obsolete
104811	North Kingsville	2	517	Fixed Equipment - Obsolete
104812	North Kingsville	1	517	Fixed Equipment - Obsolete
1044813	North Kingsville	4	517	Fixed Equipment - Obsolete
104836	North Kingsville	2	519	Fixed Equipment - Obsolete
104837	North Kingsville	1	519	Fixed Equipment - Obsolete
104838	North Kingsville	2	519	Fixed Equipment - Obsolete
104839	North Kingsville	1	519	Fixed Equipment - Obsolete
104840	North Kingsville	4	519	Fixed Equipment - Obsolete
104866	North Kingsville	4	521	Fixed Equipment - Obsolete
104868	North Kingsville	1	521	Fixed Equipment - Obsolete
105046	North Kingsville	6	523	Fixed Equipment - Obsolete
105048	North Kingsville	1	523	Fixed Equipment - Obsolete
105051	North Kingsville	1	523	Fixed Equipment - Obsolete
105052	North Kingsville	1	523	Fixed Equipment - Obsolete
104752	North Kingsville	2	53	Fixed Equipment - Obsolete
104753	North Kingsville	1	53	Fixed Equipment - Obsolete
104754	North Kingsville	2	53	Fixed Equipment - Obsolete
104756	North Kingsville	4	53	Fixed Equipment - Obsolete
104561	North Kingsville	2	54	Fixed Equipment - Obsolete
104562	North Kingsville	1	54	Fixed Equipment - Obsolete
104563	North Kingsville	2	54	Fixed Equipment - Obsolete
104576	North Kingsville	2	54	Fixed Equipment - Obsolete
104611	North Kingsville	2	55	Fixed Equipment - Obsolete
104612	North Kingsville	1	55	Fixed Equipment - Obsolete
104613	North Kingsville	2	55	Fixed Equipment - Obsolete
104615	North Kingsville	4	55	Fixed Equipment - Obsolete

104584	North Kingsville	2	57	Fixed Equipment - Obsolete
104585	North Kingsville	1	57	Fixed Equipment - Obsolete
104586	North Kingsville	2	57	Fixed Equipment - Obsolete
104587	North Kingsville	1	57	Fixed Equipment - Obsolete
104588	North Kingsville	4	57	Fixed Equipment - Obsolete
104683	North Kingsville	2	59	Fixed Equipment - Obsolete
104684	North Kingsville	1	59	Fixed Equipment - Obsolete
104687	North Kingsville	4	59	Fixed Equipment - Obsolete
104744	North Kingsville	1	59	Fixed Equipment - Obsolete
104745	North Kingsville	1	59	Fixed Equipment - Obsolete
104660	North Kingsville	1	005STA	Fixed Equipment - Obsolete
104665	North Kingsville	1	005STA	Fixed Equipment - Obsolete



SOFTWARE LICENSE RENEWAL NOTIFICATION

October 30, 2018

Cathy Diemer
 Buckeye Local School District
 Treasurer's Office
 3436 Edgewood Avenue
 Ashtabula, OH 44004

Licensing for the **Ultimate EDGE** financial print software will need to be renewed by January 1 for the period January 1, 2019-December 31, 2019. Below is the annual renewal pricing for these license agreements.

District Licensing -- Ultimate EDGE Version 2.0	Price
Main District license (A/P, Payroll, PO) – unlimited workstations	\$795.00
ACH Electronic payments solution	\$59.00

Renewal of the EDGE software licenses entitles your organization to usage of the EDGE proprietary software products and technical support that might be required on any of the EDGE modules. This is a server license that covers all installed workstations.

Please have a **purchase order** prepared for these fees. We will mail an invoice to your attention after November 15. You can choose to pay via check, ACH or company credit card. If you prefer to pay via credit card or ACH, please call me at 1-877-334-3362, ext. 9012. If the invoice should be emailed, please provide the correct email address for me to send the invoice.

Thank you,

Ben Bickham
 EDGE Document Solutions, LLC
 1810 S. Lynhurst Dr., Suite Z
 Indianapolis, IN 46241
 (317) 396-9012
bbickham@edgedocllc.com



SIMPLE • CONVENIENT • SECURE

**BOARD OF EDUCATION
BUCKEYE LOCAL SCHOOL DISTRICT
ASHTABULA COUNTY, OHIO**

The Board of Education (the "Board") of the Buckeye Local School District, Ashtabula County, Ohio (the "School District"), met in [regular]/ [special] session on _____, 201__, at __:__ [a.m.]/[p.m.], at _____, Ashtabula, Ohio 44004, with the following members present:

M____. _____ introduced the following Resolution and moved its passage:

**RESOLUTION DECLARING IT NECESSARY TO LEVY
AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION**

(Ohio Revised Code Section 5705.215)
Special Education Current Expense Levy

WHEREAS, the territory of the School District is included in the Ashtabula County Educational Service Center (the "ACESC") which has declared its territory to be a county school financing district pursuant to Ohio Revised Code Section 3311.50 and shall be referred to as the "Ashtabula County School Financing District" (the "ACSFD"); and

WHEREAS, this Board has not adopted a resolution to withdraw the territory of the School District from the ACSFD; and

WHEREAS, this Board, in conjunction with the boards of education of the other school districts the territory of which is included in the territory of the ACSFD, has identified the need for an additional tax outside the ten-mill limitation for the purpose of current expenses for the provision of special education and related services within the territory of the ACSFD; and

WHEREAS, a resolution identical to the resolutions adopted by the other school districts whose territory lies within the territory of the ACSFD must be passed and certified by this Board to the ACESC authorizing the Governing Board of the ACESC, as taxing authority for the ACSFD, to adopt and submit to the Ashtabula County Board of Elections a resolution providing for the submission to the electors of the ACSFD the question of levying an additional tax;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Buckeye Local School District, Ashtabula County, Ohio, a majority of all of the members elected thereto concurring, that:

Section 1. Pursuant to Ohio Revised Code Section 5705.215, this Board hereby requests the Governing Board of the ACESC, as taxing authority for the ACSFD, to submit to the electors at the election to be held on May 7, 2019 the question of levying an additional tax for the purpose of current expenses for the provision of special education and related services within the territory of the ACSFD. All of the territory of the School District is in the ACSFD.

Section 2. Such additional tax levy shall be at an annual rate not exceeding 1.50 mills for each one dollar of valuation, which amounts to 15 cents for each one hundred dollars of valuation, upon the entire territory of the School District, for a period of 5 years.

Section 3. Such additional tax levy shall be placed upon the tax list and duplicate for the 2019 tax year (commencing in 2019, first due in calendar year 2020), if a majority of the electors voting thereon vote in favor thereof.

Section 4. The Treasurer of this Board is hereby authorized and directed to promptly deliver a certified copy of this resolution to the Governing Board of the ACESC with instructions to pass and submit to the Ashtabula County Board of Elections a resolution providing for the submission to the electors of the ACSFD the question of levying the additional tax.

Section 5. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

M _____ seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: _____

Nays: _____

The resolution passed.

Passed: _____, 201__

BOARD OF EDUCATION
BUCKEYE LOCAL SCHOOL DISTRICT
ASHTABULA COUNTY, OHIO

Attest: _____
Treasurer

Board President

CERTIFICATE

The undersigned Treasurer of the Board of Education of the Buckeye Local School District, Ashtabula County, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly passed by the Board of Education of said School District on _____, 201__ and that a true copy thereof was certified to the Governing Board of the Ashtabula County Educational Service Center.

Treasurer, Board of Education
Buckeye Local School District
Ashtabula County, Ohio